



## **GIET ENGINEERING COLLEGE**

NH-16, Chaitanya Knowledge City, GIET Campus, Rajamahendravaram,  
Andhra Pradesh - 533296. Website: <http://www.gietec.ac.in> Email: [principalgcca@giet.ac.in](mailto:principalgcca@giet.ac.in)

---

### **POLICY DOCUMENT**

FINANCIAL SUPPORT TO ATTEND FDPs / RESEARCH WORKS / CONFERENCES /  
WORKSHOPS / SEMINARS / COURSEs / PUBLICATIONS

#### **INTRODUCTION:**

GIET ENGINEERING COLLEGE gives utmost importance to the academic excellence of faculty members. In order to encourage academic enrichment of faculty members, The institution provides financial support to teaching staff of the college to attend academic programs, like FDPs/ Research works / Conferences/ Workshops/ Seminars and publication in the Technological & Management fields in the state, National & International levels to obtain professional membership in the relevant fields. Faculty members are also encourage to attend subject based refresher courses, trainings, short term programs . It aims to raise faculty standards by expanding facilities and research skills and by providing a place for them to share their knowledge, experience, and research with the rest of the world.

#### **Participation in Workshops, FDP, Conferences/ Seminars/ and Publications in Journals**

- Each faculty member should participate at least 1 conference/seminar/workshop/FDP, etc., in a semester subject to a maximum of 2 such participations.
- The college will sponsor the registration fee, boarding expenses, Lodging expenses and travel expenditure (actual Bus fare / Train fare – to and fro) for participation in Regional/National/International conferences, Workshops and FDP.
- Each faculty member must present/publish at least one paper per year in National /International Conferences/Journal
- To exchange ideas with renowned academists and researchers from research institutions to increase instructors in-depth topic knowledge.
- To facilitate lecturer communication to the outside world.

Principal

GIET ENGINEERING COLLEGE,  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDRY - 533 296.

## OBJECTIVE:

- The basic objective of this scheme is to enable organization / institution to organize workshops which will promote quality institutions as well as programmers.
- To encourage teaching staff for presentation of research papers in conferences workshops and join professional bodies and academic societies.
- To support the teaching staff to avail opportunities for discussing developments in the recent technology.
- To interact with eminent academicians and scientists from research institutions to improve teacher's in-depth knowledge of subjects.

## Eligibility

- Financial assistance will be available for full time teaching faculty of the institution

## APPROVAL PROCEDURE

- The academic and research co-ordinator and the accountant must receive certificates of attendance for FDPs / Research works / Conference/ workshops / seminars / publications / coursera.
- With the authorization of the principal, the college accountant may release the funds after receiving the relevant documents.



A handwritten signature in blue ink, appearing to be "S. S. S.", written over a horizontal line.

Principal  
GIET ENGINEERING COLLEGE,  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDRY - 533 296.

A handwritten signature in black ink, appearing to be "M. S. S.", written over a horizontal line.

PRINCIPAL,  
Principal  
GIET ENGINEERING COLLEGE,  
NH-16, Chaitanya Knowledge City,  
RAJAHMUNDRY-533 296.